



Office of the Principal  
**NAMRUP COLLEGE**

নামরূপ মহাবিদ্যালয়

P.O. Parbatpur, Dist.Dibrugarh, Assam, PIN-786623

(Estd. 1973)

NAAC Re-accredited (B-Grade; CGPA-2.27)

NC/Admin/Notice/AttendanceRecord/2023- 047

18-05-2023

Ref. No. \_\_\_\_\_

Date \_\_\_\_\_

### Notification

It is informed to all concerned that the Examination and attendance Rules are mandatory for all students of Namrup College, all HoDs are hereby informed to keep attendance record of students strictly.

### Examination and Attendance Rules

1. Attendance in classes is compulsory for all. All students must appear in all the internal examinations conducted by the college during an academic year.
2. **Non-collegiate Student**:- A student should attend at least 75% of classes held, failing which he/she shall be declared as non-collegiate.
3. Non-collegiate students will forfeit the benefit of Scholarship and they will be allowed to sit in the final exam only after submission of non- collegiate fees.
4. **Dis- collegiate Student**- Those students failing to attend 50% of the classes held will be declared as dis-collegiate.
5. Dis-collegiate students will not be allowed to appear in the final examinations or promoted to the next higher class.
6. The list of **Non-collegiate and Dis-collegiate** Students will be published in the notice board just before the form fill up of final examinations.
7. For any authentic reason a student may apply for leave through proper channel and submit the same at the office of the principal.

#### Copy to :

1. The Coordinator, IQAC
2. The Academic I/C
3. All HoDs
4. Dr. Jayanta Sonowal to publish in the College website.
5. Notice board
6. Guard file.

  
18/05/2023

(Dr. Durga Prasad Gogoi)

Principal

Namrup College

Principal / অধ্যক্ষ

Namrup College / নামরূপ মহাবিদ্যালয়  
Dist. Dibrugarh / জিলা ডিব্ৰুগড়  
Pin - 786623