



## Annexure V

### **IQAC Students' Project Grant, Namrup College**

To promote basic research and innovations activities at undergraduate level, IQAC of Namrup College is decided to execute it with following rules and regulations –

1. Project means the research based work of current students of Namrup College which will be considered as deserve for fund allocation as per the recommendations of Head of the Department, Screening committee and merit proposal of proposed research work,
2. Students' Project means the project work which will be carried out by the students of 5<sup>th</sup> semester under the supervision of Supervisor(s), and a maximum of three students from an Individual department or maximum four students for interdisciplinary project. However, enrolment of students in the project team may be decided by HOD and Supervisor (s) as per the interest of project team,
3. Priority will be given to interdisciplinary project. If sufficient numbers of merit project proposal will not receive, then individual departmental project will be considered as per the committee decision,
4. Merely submitting a project having no new ideas or innovative outcome will not be considered,
5. Projects should be started immediately after receiving the approval /awards letter from the college authority with submission of recommendations and consent letter from the HODs and Supervisor (s) respectively,
6. The duration of project work is maximum of six months (for the current year) and submission of monthly progress report is mandatory prior to submission of final report,
7. The maximum grant to carried out the research work is limited to Rs. 5000/- (Rupees five thousands only) and maximum five proposals will be considered per year @Rs. 25,000.00 of total budget in a year,
8. A mount of Rs. 3000/- (Rupees three thousands only) will be released as a first instalment and remaining amount will be released after receiving the satisfactory report along with prior satisfactory letter of HOD and Supervisor,
9. In every cases, valid expenditure receipt/voucher must be submitted in proper format by the students and bill settlement is one of the key criteria for successful completion of the research work,
10. After submission of project report, appreciation letter will be issued to the entire project team,
11. For science project, project should be prepared as per the availability of laboratory facilities of the concern or collaborative department,
12. From this academic year onwards, project proposal will accept within one month of commencement of 5<sup>th</sup> semester courses.

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