



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		NAMRUP COLLEGE
Name of the head of the Institution		Mr. Atul Gogoi
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03742503226
Mobile no.		9613162685
Registered Email		principalnamrupcollege@gmail.com
Alternate Email		iqacnamcol@gmail.com
Address		Namrup College, PO- Parbatpur, Namrup
City/Town		Namrup
State/UT		Assam
Pincode		786623
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	Mr. Rupak Kr. Borgohain
Phone no/Alternate Phone no.	03742503226
Mobile no.	7638034626
Registered Email	principalnamrupcollege@gmail.com
Alternate Email	iqacnamcol@gmail.com

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="https://namrupcollege.edu.in/uploads/files/AQAR%202017-18(1).pdf">https://namrupcollege.edu.in/uploads/files/AQAR%202017-18(1).pdf</a>
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### 4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:  
Weblink :

<https://namrupcollege.edu.in/uploads/files/Academic%20Calender%202018-19.pdf>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
2	B	2.27	2011	30-Nov-2011	29-Nov-2016

### 6. Date of Establishment of IQAC

25-Feb-2004

### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
RUSA Finishing School Programme under Equity Initiative	23-Aug-2018 04	41

Student Feedback	20-May-2019 01	104
Reconstruction of IQAC sub-committees	01-Apr-2019 01	9
IQAC meeting (2nd)	01-Apr-2019 01	9
IQAC meeting ( 1st)	20-Sep-2018 01	18
Uploading college data on management information system of MHRD	25-Feb-2019 01	5
FDP programme on Innovation & Rejuvenation of Teaching in Higher education	09-Feb-2019 06	47
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Namrup College	Indoor Sports Training Facilities (Final Installment)	UGC	2018 365	7
Namrup College	Establishment of Biotech Hub	DBT	2018 365	5.24
Namrup College	Students Excursion	DHE (Assam)	2018 365	1
Namrup College	Library book grant	DHE (Assam)	2018 365	2
Namrup College	Equity Initiative --Finishing School (3rd Installment)	RUSA	2019 365	1.15
Namrup College	Infrastructure Grant (3rd Installment)	RUSA	2019 365	45
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

<b>10. Number of IQAC meetings held during the year :</b>	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

a. FDP for teachers on Innovation and Rejuvenation of Teaching in Higher Education  
 b. Digitization of Library  
 c. Management of Eresources were done like electronic alarm for class and CCTV were installed in the college campus and in the classrooms.  
 d. Boys toilet were newly constructed under RUSSA grant,  
 e. Extension and renovation of Science laboratories and Central Library were made.

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Smooth implementation of the internal evaluation process	The internal evaluation of all degree students have been systematically monitored and operated through Sessional examination, departmental seminars, group discussions, home assignments , etc.
To enhance employability of students	The college has adopted some student oriented mechanism to explore new career options for the students. The IBT Hub of the college have organised hands on training cum workshop on mushroom cultivation and animal husbandry for the students.
Infrastructural renovation and extension	The laboratories of various science departments were not up to the mark with adequate spaces and other arrangements for practical assignments. Therefore under the initiative of the IQAC, the laboratories of Math, Physics Chemistry, Botany and Zoology were extended and renovated. Boys Toilet were renovated under RUSA grant
E-resource management	Management of E-resources were done

	like electronic alarm for class and CCTV were installed in the college campus and in the classrooms.
Renovation and Digitization of Library :	The flooring and the staircases of the college library were restructured and renovated. The washroom facilities of the library also have been renovated. For better access of information and knowledge the library area were connected with free internet wifi system. Computers were purchased for provision of elibrary.
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<b>14. Whether AQAR was placed before statutory body ?</b>	Yes
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Name of Statutory Body	Meeting Date
IQAC Central Committee	25-Aug-2021

<b>15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?</b>	No
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<b>16. Whether institutional data submitted to AISHE:</b>	Yes
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Year of Submission	2019
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Date of Submission	25-Feb-2019
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<b>17. Does the Institution have Management Information System ?</b>	Yes
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If yes, give a brief descripton and a list of modules currently operational (maximum 500 words)	To maintain a healthy relationship of the students and their guardians with Namrup College, the college has a very informative prospectus from where they could access information about the college and various courses offered by the college along with fee structure of each course. Namrup College has a well maintained websites which provide updated information at anytime about the college. Namrup College has a public addressing system which is used for different purposes like different meetings alongside cultural activities, seminars, competitions etc. Public addressing system was controlled by the office of the college. The college has its own academic calendar and this
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helps the students, teaching as well as non teaching staff to remind the key dates throughout the academic year. Another important document is meeting proceedings. Namrup College keeps records of each meeting properly in the meeting proceedings. Teacher attendance was recorded with the help of teacher's attendance sheet as well as biometric system and this is maintained by the Administrative branch of the college. Moreover, teachers also maintained their records of classes and topics they taught etc. by themselves using academic diaries present at their department. Various important records related to students viz. student enrolment, admission of students and all examination related documents were maintained manually as well as digitally in computer database by the office of the college. At the departmental level, various records like student attendance, class routine, course plan, internal assessment and departmental activities (seminar, awareness program, field study, etc.) were documented manually but some of the records like internal assessment were also shared with the administrative branch of the college. Records of student activities especially extracurricular activities were maintained in printed format in the college magazine. Managing of leave of teaching and non teaching staff properly is maintained by the administrative branch of the college by maintaining proper leave application so that the staff could easily assessed their available leaves. The College has Management Information System which are as follows: a) College prospectus b) College website c) Electronic Notice Board d) Public Addressing System e) Academic calendar f) Meeting proceedings Recording of Teacher's attendance by teacher attendance sheet and biometric system, g) Teacher's academic diaries h) Record of students enrollment, admission, examination related documents i) Record keeping of various departments relating to their departmental activities like record of student attendance, preparation of class routine, course plan, records of internal assessment j) Various reports of extracurricular activities k) Leave

management of teacher and non teaching staff. k) Electronic sound and application system for distribution of message. We are still in the early stages of utilizing the learning platforms towards Computerized MIS, but it has great potential for the future.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Since this college is affiliated to Dibrugarh University, the revision and up gradation of the syllabus is done by the university. But the college has a mechanism for effective delivery of curriculum. At the beginning of each academic year every department in general and individual faculty member in particular provides the teaching plan to the students through displaying at the departmental and general notice board. These course plans are prepared, so that students are able to measure with a degree of clarity, what portion of the curriculum will be delivered within stipulated time frame of the academic session. Regarding imparting education to the students, the college faculty provides knowledge through traditional lecture method by using blackboard, and seminar. Besides these, some faculty also uses ICT based tools like over head projector and power point presentation. At the time of commencing each academic session, students were motivated and encouraged to pursue education in a holistic way through counselling. Participated learning is encouraged through activities like group discussion and seminars. The internal assessment is done in accordance with the guidelines of the university. The Sessional examination related to internal assessment is conducted by each department and the examined scripts are shown to the students and there by efforts are made to refine the writing skill of the students. The mark sheet of Sessional examination, seminars, and mark list of group discussion etc. are documented by each department.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
NIL	NIL	Nil	Nil	Nil	Nil

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

## 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

**1.3 – Curriculum Enrichment**

## 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
NIL	Nil	Nil
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## 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BSc	Department of Zoology was organised a field study on Environmental issues at Dibru-Saikhowa Biosphere Reserve 10	10
BSc	Department of Botany was organised a field study on Environmental issues at Dihing Patkai Wildlife sanctuary"	5
BA	Department of Education conducted a field survey on "A comparative study of Literacy rate of male and female on the age limit of 18 years or above 18 years, specially reference to Lebangkula Gaon under Dibrugarh district".	15
BSc	A project work on "Medicinal plants used by different tribes of 1 No. Sumdar Village, Titlagarh by a student of Botany Department	1
BSc	A project work on "diversity and community structure of Orchids in Joypore Reserve Forest" by a student of Botany Department	1
BSc	A project on "Mushroom Cultivation" by a student of Botany Department	1
BSc	A project work on "Traditional Methods of rice cultivation in Borhat Borpather Villag"	1



	by a student of Botany Department	
BSc	A project on "Cultivation practice of Oyeter mushroom" by a student of Botany Department	1
BA	Department of Economics has conducted a survey on "Rural development and role of SHG- A study in Ghinai village of Dibrugarh District, Assam"	6
<a href="#">View File</a>		

#### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?  
(maximum 500 words)

Feedback Obtained
<p>The IQAC of Namrup College conducts students' feedback regularly on various aspects of teaching learning process and administration of the college. The main motive of the feedback process is to ensure more accountability, efficiency and transparency of the institution. The IQAC has obtained feedback from students on the categories of department, administration, library, internet centre and sports and the students recorded their feedback in written format. Each category again is sub-divided into certain criteria as follows: For impartial analysis on feedback, the data were collected from a total of ten (10) departments of the college from sixth semester students including Science and Arts streams. Basic statistical tool for analysis is used to analyze the criterion. The total percentage of students from arts stream is 71.25 and from science stream is 28.75 of the college. Then from arts stream 61.68 students were submitted feedback whereas 38.38 filled feedback received from science stream. Again total percentage of girl students from both arts and science stream who have submitted feedback is 41.1 and 58.9 of boys from both arts and science stream. Nearly 66.87 of both Science and Arts stream students were submitted their feedback on library, internet facilities, administration, department and sports categories. A detailed analysis of feedback submitted by the students on various criteria are as follows: A. Library: a) 70 of students were responded positively regarding availability of course books in the library and 30 of students responded as "no", b) 80.25 of students were satisfied with the arrangement of books in the library and 19.75 were not satisfied c) 90 of students were satisfied with the reading space in the library and 10 were not satisfied d) 81 are satisfied with the behavior of the library staff and 19 are not satisfied e) 44 of students were responded positively with the Xerox facility and 56 were not satisfied. B. Internet centre: As per result almost all the sub-criteria of this category is unsatisfactory. C. Administration:</p>

Under this category, sub-criteria number 1, 2, 3 are quite satisfactory and the remaining sub-criteria are unsatisfactory. Under Sub-criteria 1 falls college office helpful in administrative matter, under Sub-criteria 2 falls receive mark sheets on time and under sub-criteria 3 falls availability of clean classrooms in college. Then under this category, the weakest points are lack of clean toilet facility in the college and this comes under sub-criteria number 4 and beneficiary of free education system which comes under Sub-criteria number 10. D. Department: The result shows that almost all the sub-criteria in this category is satisfactory except sub-criteria number 2 under which falls laboratory facilities. E. Sports: The result of the analysis in this category shows that all the sub-criteria are satisfactory except sub-criteria 1 that is lack of regular sports teacher/coach. From the overall analysis of feedback for the academic session 2018-2019 it can be concluded that adoption/improvement of clean toilet, Xerox and internet facilities are utmost necessary.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	Honours & Non-Honours	120	70	57
BA	Honours & Non-Honours	240	204	192
<a href="#">View File</a>				

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	586	Nil	29	Nil	Nil

### 2.3 – Teaching - Learning Process

#### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
29	20	48	3	Nil	6
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

#### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Namrup College have mentoring system and it is executed departmentally. Departmental students are grouped under each teacher. Teachers are frequently organize discussion meet and discussion the issues related to their study, career and overall improvements.

Number of students enrolled in the	Number of fulltime teachers	Mentor : Mentee Ratio
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institution		
586	29	1:20

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
33	29	4	2	8

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	Nil	Nil	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	UG	SEM 6	24/05/2019	16/07/2019
BA	UG	SEM 6	24/05/2019	16/07/2019
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

(1) Unit Tests were conducted after the completion of units/topics by some departments. (2) Photocopy of answer scripts were provided to the students on demand. (3) Rescheduled examinations are held within a specific period for students who fail to appear in the sessional examination for genuine reasons. (4) Class seminars are organized for all semesters students to develop their presentation and communication skills.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar for the session 2018-19 was prepared to convey the examination schedule, teaching days, celebration, results, holidays, vacations etc. The admission process of BA BSc odd semester classes was also completed within 15th -30th June, 2018. The classes of BA BSc 3rd and 5th Semester started from 7th June, 2018 . The World Environment Day was celebrated on 5th June of the year. July month was the mid semester vacation for the teaching staff of the college. Recommencement of BA BSc odd semester classes begun from 1st of August,2018. In the 1st week of the month there was a scheduled interaction between the 1st semester students with the principal and the faculties of the institution and also Freshers social for the 1st semester students was organized in this month. Qualifying Test for the Major students were held for selection of Major students of 1st semester for the BA B.Sc. programmes were held by the concerned departments.The 1st and 2nd Sessional examination for the BA BSc odd Semester classes were to be conducted by the

teaching departments accordingly as possible to the scheduled dates in the academic calendar which was mentioned as 8th - 14th August, 2018 and 1st - 9th Oct., 2018 respectively. Group discussion or seminars are organized by all departments as notified in the academic calendar as 1st - 10th Sept., 2018. The results of the sessional test and seminar or group discussions are notified as mentioned in the academic calendar. 16th-23rd August, 2018 were the scheduled dates for the counselling for the BA B.Sc. 1st semester students and mid-semester feedback assessment. According to the academic calendar, the college celebrated the independence day on 15th of August, establishment day of the college on 1st Sept., teachers' day on 5th Sept., World Literacy Day on 8th Sept. and Alumni day on 16th Sept. of the year. By 23rd October, 2018 the odd semester classes were completed. As mentioned by the affiliated university the scheduled date of end semester examination was notified as within 1st -30th November, 2018 of both BA BSc programmes. December month was the end semester vacation for the teaching staff of the college. The even semester classes were scheduled in the academic calendar as from 1st of January, 2019. Also the college week was scheduled to be held within 21st- 30th January, 2019. 26th-28rd February ,2019 were the scheduled dates for the counselling for the BA B.Sc. students and mid-semester feedback assessment. The 1st 2nd sessional test and group discussion / seminars are held as per the possible dates notified in the academic calendar mentioned as 18th-28th February, 2nd-9th April and 20th-30th March, 2019 respectively. The scheduled date of completion of even semester classes of was notified in the academic calendar as 28th April, 2019.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://namrupcollege.edu.in/data/page/courses-offered>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Honours and Non-Honours	119	70	58.47
UG	BSc	Honours and Non-Honours	40	25	62.50

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[https://namrupcollege.edu.in/uploads/files/SSS%202018-19\(3\).pdf](https://namrupcollege.edu.in/uploads/files/SSS%202018-19(3).pdf)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year

Any Other (Specify)	365	DBT	524000	524000
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Not Applicable	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Mathematics	1	Nil
International	Botany	1	Nil
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Sociology (Seminar proceedings)	1
Sociology (Book chapter)	1
Physics (Book chapter)	1
Mathematics (Book chapter)	1
English (Book chapter)	3
Education (Book chapter)	1
Economics (Book chapter)	1

Computer Science (Book chapter)	1
Botany (Book chapter)	1
Assamese (Seminar Proceedings)	1
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	Nil	0	0	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	Nil	7	Nil
Presented papers	2	1	Nil	Nil
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Extension classes at School levels	LAKSHYA	4	40
Science Day at Ghinai Milonjyoti Madhya Engraji Vidyalaya	SCDC and NCTU	8	134
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	Nil	Nil	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Health Awareness	Green Life Society	04-02-2019, 04-02-2019, to aware about Cancer and its precaution	5	33
Environmental consciousness	Green Life Society and NSS	05-06-2018, plantation drive and campus cleaning	10	22
Awareness Programme	Green Life Society	01-12-2019, awareness about AIDS and its precaution	11	15

[View File](#)

**3.5 – Collaborations**

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0

No file uploaded.

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	Nil	Nil	0

No file uploaded.

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
TLC, Tezpur University and Namrup College	03/10/2018	Conduction of one time short term programme at Namrup College in collaboration with Teaching Learning Centre, Tezpur University	47

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**CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES****4.1 – Physical Facilities**

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
10	7.31

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Newly Added
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing
No file uploaded.	

**4.2 – Library as a Learning Resource**

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
NIL	Nil	NIL	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	1226	400390	Nil	Nil	1226	400390
Reference Books	1126	516481	9	7385	1135	523866
Journals	14	Nil	Nil	240	14	240
e-Journals	Nil	Nil	Nil	Nil	Nil	Nil
Digital Database	Nil	Nil	Nil	Nil	Nil	Nil
CD & Video	20	Nil	Nil	Nil	20	Nil
Library Automation	1	Nil	Nil	Nil	1	Nil
Weeding (hard & soft)	Nil	Nil	Nil	Nil	Nil	Nil
Others (specify)	1	Nil	Nil	Nil	1	Nil
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives &amp; institutional



(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	No	Nil
No file uploaded.			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	58	1	5	2	1	4	20	10	0
Added	0	0	0	2	0	0	0	0	0
Total	58	1	5	4	1	4	20	10	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

10 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
10	7.3	1.6	0.87

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Namrup College has separate fund-heads so as to confine or restrict during expenditure. Whenever expenditure surpasses than available fund for a particular head, the required fund usually derived from General Fund by inter transfer fund of accounts. Funds are utilized on required basis as situation demand but there is no such as prior budgetary allocation. Namrup College creates different fund-heads for smooth and judiciary utilization of funds to facilitate and support academic as well as physical facilities in the college. SAF (Student Aid Fund) collection and support to students has been stalled as Govt. of Assam declared free admission to all students. This year laboratory requisitions (chemicals) is found to be more may be due to change in syllabuses. College magazine is due to publish this year and college is publishing one. Books requisition is limited to handful of books but usual expenditures on news papers and journals remained almost same. Festivals and others national and state related ceremonies including youth festival are same regular affairs in college. Repairing and other construction works are recurring expenditures in college. Games and Sports Fund still remain the most costly department in college.

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Nil	0	0
Financial Support from Other Sources			
a) National	Ishan Uday Special Scholarship for NER (Post Matric), 2018	1	4360
b) International	Nil	Nil	0
No file uploaded.			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Soft skills development workshop under RUSA Finishing School Programme	23/08/2018	41	RUSA
International Yoga Day	21/06/2018	86	NSS, Namrup College
Students Counselling	27/09/2018	24	Namrup College
Prajapita Brahma Kumaris (Meditation Prog)	15/06/2018	81	Namrup College
Health Check Up	04/02/2019	33	WSDC, Namrup College
Personal counselling on "Teaching and Learning in 21st Century and opportunity before the Graduate" by Prof. J. C. Kalita, Director, UGC-HRDC, Gauhati University	12/02/2019	45	Namrup College
Motivational Talk on "Leadership and Managerial Skills" by Prof. M. K. Sarma, Director, TLC, Tezpur	14/12/2019	80	Namrup College

University			
Menstrual Hygineity for better health management	28/05/2019	32	Health and Sanitization Club and WSDC, Namrup College
FIT India Movement	29/09/2019	97	NSS
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No campus recruitment	Nil	Nil	Off campus data not available	Nil	1
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	1	BSc	Zoology	USTM, Meghalaya	MBA
2018	1	BSc	Zoology	ICFAI, Banglore	MBA
2018	1	BA	Sociology	Dibrugarh University	MSW
2018	1	BSc	Physiocs	Dibrugarh University	B.Tech
2018	1	BA	Assamese	Women	MA

				University	
2018	1	BSc	Botany	University of Science & Technology, Meghalaya	M. Sc in Biotechnology
2018	1	BSc	Chemistry	Dibrugarh University	MSc
2018	3	BA	Economics	Dibrugarh University	MA
2018	2	BA	English	Gauhati University	Mass Com
2018	1	BSc	Physics	Bodoland University Dibrugarh	MBA

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College week (Sports, Culture and Literacy competition)	Institutional	112
1st East Zone Assam Taekwondo Championship 2019	State Level	1
9th Inter-Dibrugarh district Taekwondo (Kyorugi) Championship-2018	District level	1
35th Assam State Taekwondo Championship-2018	State Level	1
No file uploaded.		

### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	38th National Junior Kyorugi 11th	National	1	Nil	19BA013	Tapan Dhadumia

National Junior Poomsae Taekwondo Championsh ip-2018					
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No file uploaded.

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

1. College Magazine: Namrup College student's forum published a magazine name "KOTHIA" biennially with the supervision of teacher. 2. Guidance and counselling: Career guidance and counselling cell conducted related programme on time to time. 3. National Service Scheme (NSS): NSS unit of Namrup College organized volunteer camp in nearby area and take part in every programme organized by the college. 4. Student Aid Fund: Financial aid provided to the poor and meritorious students on selective basis by the college authority, Women Cell and Development Cell and Teacher Unit of Namrup College. 5. Best Graduate Award: Students who got highest marks in the degree final examination awarded the "Best Graduate Award" on the college establishment day programme. 6. Memorial Lecture, Debate and Essay competition: Namrup College organized "Bhaba Konwar memorial Lecture's as a part college establishment day programme. Essay competition also organized among the students in different occasions. 7. Excursion: College has organized excursion tour for the selective students in every year. 8. Student Union: Namrup College Student Union Election held every year to give freedom to share their issues and solution to the authority, to develop leadership as well as co-curricular activities among the students. 9. Facilities for the students: (a) Sports facility: College has an indoor stadium and big playground where students can practice and prepare for competitions. (b) Hostel facilities: A well equipped girls hostel is running in the college campus. (c) Canteen: Canteen facilities for the students where the provision of hygienic food items and drinking water facilities. (d) Computer lab and internet facilities are provided for students. (e) Language lab is set-up in the department of English. (f) Library: College library provides text books, reference books, magazine, journal, news papers etc. For the students. (g) Biotech Hub: College has Institutional level Biotech hub that sponsored by Department of Biotechnology, Govt. Of India. Through this hub, college students can avail laboratory facilities for their practical and project works. Besides these, biotech hub has facilities for ICT based class teaching. (h) Spoken English Course: English department provides spoken English course. (i) Laboratory: College has provided laboratory facilities for science and arts students according to their requirements. There are 3 halls to take up class through digital tools. (j) College has formed different societies by the active support of students. The aim of these societies is to create leadership, responsible social workers, smooth conduct of different programme in the college.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The College was established with the vision to cater to the need for higher education and to develop the intellectual potential of the youth of Assam in particular and the entire North East India and India in general. The College aspires to uphold the various national policies on higher education which is meant to mould and prepare the young minds to meet contemporary challenges of the world. The College believes in greatest virtue is knowledge and it is guided by the principles of inclusiveness, integrity, innovation, creativity and quality. The College has a vision to create an environment that is responsive to the needs of students and society at large.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Since the college is affiliated to Dibrugarh University, all the steps regarding curriculum development is taken by the University itself.
Teaching and Learning	For effective teaching and learning Audio-visual system is used in some classes. Students' progress is regularly monitored through unit test, sessional test, seminars/group discussion and home assignments. Regular feedback is taken from the students. Extra-curricular programmes like Quiz, debating and cultural competitions are held to improve the overall knowledge of the students. Talks by special invitees are also arranged on certain topics.
Examination and Evaluation	Unit tests and sessional examinations are held regularly. Final examinations are held according to University schedule. Many of our teachers take part in the evaluation process of the final examinations. Semester examinations are conducted by the affiliating university. College conducts internal assessment of students according to the university guidelines. Class tests/surprise tests, student seminars, interactive sessions,

	practical examinations, debates etc are conducted by departments to evaluate the students.
Research and Development	<p>Teachers are encouraged by the authority to initiate research. In this year, one major research project. And a minor research project was going on.</p> <p>Two teacher was engaged in research work for PhD. Moreover, the teachers of the college regularly attend seminars and publish their research articles in national and international journals.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>The College Library is well equipped with reading room, adequate books and journals and internet facility. Text books and Reference books of all subjects were bought in this year. A Network Research Centre was there for the use of students and faculties. College has provided LCD projector and installed in classroom to carry out ICT base classes.</p>
Human Resource Management	<p>Times to time notifications are given from the authority to the teaching and non-teaching staff for regular and punctual execution of their duties.</p> <p>Meetings between authority and the teaching staff are held to discuss on various matters related to the institution. Various committees and societies are formed to perform different tasks.</p>
Industry Interaction / Collaboration	<p>College faculty were always prone to collaborate with industry for better expose to our students. In this concern, some departments like Chemistry have collaborated with APL and BVFCL located in Namrup.</p>
Admission of Students	<p>Notification of admission is published in newspaper, college website and in the notice board of the college.</p> <p>All the information related to admission is provided in the college prospectus and the college website also. Free admission is provided to meritorious students. However, all students those annual income below 1 lakh get free admission.</p>

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	To get admission at Namrup College, students need to apply through prescribed format of application. For seeking admission, College has

	published advertisement through college website and news paper. From the academic session 2018-19, submission of online application is must but relaxation is given for those students having no internet/devices. We are facilitating them to get admission through offline mode.
Examination	Examination Evaluation of answer scripts is conducted offline in the affiliating university. Faculty members of this college follow fully offline system and perform their evaluation duties as examiner, head examiner, scrutinizer, reviewer as and when appointed by the university.
Planning and Development	? College has proposed for the extension of science laboratory, internet connection to every department through RUSA grants. Office automation is under process which will include students' database, faculty and staff database, feedback system etc.
Administration	? Administration Notices and circulars are uploaded in the college website and communicated to different departments through e-mail and WhatsApp messenger from the office of the Principal ? Each and every IQAC notice is circulated by the coordinator himself through e-mail and WhatsApp messenger
Finance and Accounts	? Receipt of admission fees is completely online ? Salary of faculty members and staff is transferred directly to the bank account. Salary bills are submitted to the treasury through IFMS software ? E-tender is notified as per the government guidelines for purchase of items

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	Nil	Nil	Nil	Nil
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2019	Innovation and Rejuvenation of Teaching in Higher Education"	Faculty Development Programme	09/02/2019	14/02/2019	47	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course	14	09/02/2019	14/02/2019	6
Refresher Course	2	08/11/2018	28/11/2018	21
Orientation Programme	1	21/02/2018	20/03/2018	28

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
NCT SSSS Ltd	NCT SSSS Ltd	Students Aid

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Finance management is one the important mechanism for a institution. In this regard, Namrup College manages its fund proper way for utilization of each rupee. College has audited it's all account at the end of the financial year and same is presented in GB meeting for approval. Further, as per the government instruction, external audit also done by the Government Auditor appointed by Government.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	Nil	Nil
No file uploaded.		

## 6.4.3 – Total corpus fund generated

0

**6.5 – Internal Quality Assurance System**

## 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	Yes	Principal i/c
Administrative	No	Government	Yes	GB

## 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Namrup College believes in the academic, social, moral and cultural development of students by acquiring inputs from all stakeholders. Although the college does not maintain formally registered parent-teacher association, yet interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. Teachers have been able to communicate with parents to prevent early marriages and other prejudices related to the drop-out of girl students. This has resulted in the increase in overall percentage of girl students in the college. Faculty members maintain attendance record of students. If a student shows poor attendance, then parents are informed about the same by faculty members and Principal and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper attendance of their ward.

## 6.5.3 – Development programmes for support staff (at least three)

1. Providing financial support by the NCTU whenever they face financial difficulties, 2. Providing development programme for internet and other digital activities

## 6.5.4 – Post Accreditation initiative(s) (mention at least three)

a) Physical academic and administrative infrastructure have been improved through RUSA grant, b) Enabling of WiFi available campus, c) Digitalization of library.

## 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

## 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	FDP programme on Innovation Rejuvenation of Teaching in Higher education	09/02/2019	09/02/2019	14/02/2019	47

2019	Uploading college data on management information system of MHRD	25/02/2019	25/02/2019	25/02/2019	5
2018	IQAC meeting (1st)	20/09/2018	20/09/2018	20/09/2019	8
2019	IQAC meeting (2nd)	01/04/2019	01/04/2019	01/04/2019	9
2019	Reconstruction of IQAC sub-committees	01/04/2019	01/04/2019	01/04/2019	9
2019	Students Feedback	25/05/2019	25/05/2019	25/05/2019	104
2018	RUSA Finishing School Programme under Equity Initiative	23/08/2018	23/08/2018	27/08/2018	41

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
International women's day	08/03/2019	08/03/2019	80	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
a) Contribution was made by Green Life Society through plantation of saplings.
b) World Environment Day was celebrated by organising a popular talk.
c) Provision of dumping ground was managed by the college for solid waste management.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Provision for lift	No	Nil
Ramp/Rails	No	Nil
Braille	No	Nil

Software/facilities		
Rest Rooms	No	Nil
Scribes for examination	Yes	Nil
Special skill development for differently abled students	No	Nil
Any other similar facility	Yes	Nil

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	Nil	1	20/11/2018	3	Workshop on Mushroom cultivation, quality production and commercialization	Livelihood issues of some local communities have been addressed through this workshop	33
2019	Nil	1	08/01/2019	1	Workshop on Application of Biotechnology in Animal Husbandry for the upliftment of rural economy	Skill development to support entrepreneurship development and livelihood issues.	53
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus for Students	25/05/2019	Students are motivated and directed to maintain highest standard of behaviour and discipline both inside and outside the college. Counselling classes were operated for the new comer students to

cope up with the academic environments of the institution. Students have to abide by the rules and regulations prescribed by the college authority. Violation of rules, irregular attendance, discourtesy to teachers and staff members, use of physical force, use of filthy obscene language, wilful damage of institutional property will incur strict disciplinary action. Attendance to the college functions like meetings, annual sports week, seminars, group discussion, viva-voce etc are mandatory to all students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Teachers Day	05/09/2018	05/09/2018	110
Celebration of Gandhi Jayanti	02/10/2018	02/10/2018	30
No file uploaded.			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Plantation of Saplings, ? Solid waste management as dumping of garbage, ? Gardening in the college campus, ? Awareness speech on environment degradation to the students, ? Cleaning drive of the college campus by the NSS volunteers.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the practice: Blood donation and awareness camp Objective of the practice: ? To inspire and create awareness among the students for community service and voluntary service. ? To draw the attention of the students about the importance of Blood donation ? Awareness of indispensable voluntary donation of blood at crucial times to save lives. ? To fulfill the social responsibility of the institution. The context: Human blood is an essential element of human life which has no substitute. It is required during the emergency situations such as accidents, surgeries, to cure the chronic illness and also in the treatment of cancer and other such serious illness. It is evident that Blood transfusion has been responsible for saving millions of lives each year around the world. Yet it is still a major concern across the globe. So, the message that donating blood voluntarily is an important part on humans to express their concern or caring for the lives of other. Moreover, our college is located in a rural area at a distant place from the district headquarter so it is an urgent need to make the students understand that regular voluntary and healthy blood donors are needed in large numbers to make

generous blood donations. The practice: We, the Namrup College fraternity believe that "Life is precious but saving that life is adorable". So, the blood donation and awareness camps are organized to encourage the students as well as make the aware about the importance of blood donation because they will be the mentors of future. The college NSS units organize Blood Donation Camp in collaboration with Team Humanity, a NGO. The volunteers of these units not only donate blood but also maintain a list of Blood donors with their blood groups. They act spontaneously and readily make all the arrangements in supplying the right group of blood to the people who are in need of it. Apart from the NSS unit and Team Humanity, Namrup Taekwondo Club, many local inhabitant and CISF officials of BVFCL (Brahmaputra Valley Fertilizer Corporation Limited) also participate in this camp and donate blood voluntarily. Neither the volunteer nor the donors ever accept any kinds of monetary benefits from the needy. These people are well treated by the agencies and the relatives of the needy persons by offering them transport or refreshments. This NGO is encouraging the activity of these donors and volunteers by giving certificates. Teachers in their turn make the whole class appreciate their services. This kind of healthy practice motivates the other students as well. Evidence of success: A leader can always be a doer. Many members of College fraternity donate blood voluntarily and try to make others aware of this matter. This is a small step towards humanity. This activity not only causes a positive impact on the minds of students but also many villagers because many of them come forward voluntarily to donate blood. Moreover, many CISF officials and many employees of the industries located here are also involved in voluntary blood donation. Through these kinds of healthy practices many students got enlightened about the importance of blood donation. Problems encountered and Resource required: Though we have arranged blood donation camp for a noble purpose, still the voluntary organizations and the volunteers of our college combat with the conceptualized minds of most students. Since our college is located in semi-urban area and many villages are located near by the college, therefore not only the students but also the inhabitants of this area do not have the basic or clear thought about the importance and use of blood donations. They have their own pre-conceived opinion regarding blood donation such as if anyone donates blood, the quantum of blood in the body decreases it will take time for them to carry on their day to day regular domestic and habitual activities after blood donation etc. Sometimes the parents act negatively though their sons or daughters willingly come forward for blood donation. Moreover, there is no such blood storage system or blood bank in Namrup where our college is located, so it is an urgent need of this area so that a volunteer can donate blood regularly and can be used when needed. Title of the practice: Tree plantation For the maintenance of green and eco-friendly environment in the college campus and adjoining areas, Namrup college authority has formed two society- Botanical Society and Green Life Society. Objective of the practice: Tree plantation activity carried out by the college with the following aims and objective- i. To increase awareness to the society in the importance of plantation and saving trees. ii. To express our concern to the environment. iii. To reduce the negative effects of climate change. The context: Since Namrup College is located in an industrial setting area, air pollution as well as water pollution are the major problems. In such situation saving old trees and sapling plantation is one of the promising steps to overcome this problem. The practice: i. Efforts are made by the college authority to protect the existing trees in and around the campus as the college has Botanical Garden with a total of 77 numbers of fruit yielding and medicinal plant species. Since there is limited space at the campus we have limited plants but with sustained efforts sapling plantation was made in our adopted villages of Ghini and Kawoimari. The trees are being well maintained jointly by villagers and college authority. ii. Special guest lectures are conducted with the objective of making students aware about the role of green plants in reducing environmental

pollution and maintaining ecological balance. iii. College authority has been developed a tradition to felicitate guests by greeting a sapling or potted plants. This is a step towards the direction to promote environmental consciousness. Evidence of practice: Management of existing trees in the college campus has facilitated to the school students of the adjoining area as it become the learning center for the purpose of field study and also through this activity we are able to convey fruitful communication regarding the importance of saving trees and sapling plantation towards the management of worse environmental pollution. From this activity now the villager are able to know about the value of plantation and management of old trees. Problems encountered and Resource Required: In addition to these initiatives, we can also perform many approaches towards green revolution. But due to financial constrain, such activities are yet to be executed.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

[https://namrupcollege.edu.in/uploads/files/Best%20Practices%202018-%202019\(1\).pdf](https://namrupcollege.edu.in/uploads/files/Best%20Practices%202018-%202019(1).pdf)

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our vision is to develop the knowledge skill and character of our students that will help us in creating to build up students ethically strong and academically proficient. Our mission is to provide practical knowledge to face any circumstances and culturally aware to serve the society at large and providing value based education in order to bring social harmony. Namrup college try out best to create such an environment so that our students can balance between their academic carrier and social atmosphere. Cultural activities are a crucial part of student's mental growth and development of inner abilities such activities develop a sense of freeness, friendliness among the students and develop their group activities. The college tries to create a joyfulness learning environment to promote effective teaching learning atmosphere among the students. Our institution promises to act as a catalyst to bring about a positive change In the minds of students for the upliftment of mankind and comfortable educational environment.

Provide the weblink of the institution

<https://namrupcollege.edu.in/uploads/files/Institutional%20Distinctiveness%202018-2019.pdf>

### 8.Future Plans of Actions for Next Academic Year

1. To construct new IQAC office : The college is planning to construct a new IQAC office with adequate space and basic amenities for smooth functioning of the IQAC activities. 2. To rejuvenate the functions of various bodies associated with the development of the college. New action frames have to be made by different cells and committees for all-round development of the college. 3. To adopt strategies to reduce the consumption of electricity: For energy conservation, it is required to do the needful for less consumption of electricity. Planning is made by the college to opt for alternative energy sources like solar energy in the future. 4. To enable facilities for the differently able (Divyangjan) students. The college aims to arrange physical facilities for the specially abled students.